



A warm welcome to Dorint!

The Dorint Kongresshotel Mannheim offers a perfect on-site trade fair service in the Rosengarten Congress Centre that is sure to meet up to your expectations in terms of promptness, precision and flexibility.

We have a full command of the entire service spectrum, from prompt delivery of food and beverages for the fair itself through to catering for stand parties and cocktail receptions.

We are at the ready to assist and support you in planning all gastronomic aspects of your trade fair presence. Whether thematic catering concepts, impressive cuisine, experienced personnel or high-tech equipment – we provide each and every service for your trade fair appearance.

Please fill out our order forms and then ensure we receive them as soon as possible by e-mail. This will enable us to quickly begin addressing your particular needs and requirements.

We will also be glad to deal with your individual requests at any time!

Your Dorint Kongresshotel Mannheim Team

Acceptance deadline for orders (without exception):

10 days prior to the official beginning of the event (first day of congress or trade fair). Please note that we charge a 15% surcharge on orders received after deadline

Dorint · Kongresshotel · Mannheim · Friedrichsring 6 · 68161 Mannheim · Germany
Contact person: Miss Thu Nguyen · thu.nguyen@dorint.com
Tel.: +49 621 4106-407 · Fax: +49 621 4106-417
dorint.com/mannheim

An offer from Dorint Hotel in Mannheim GmbH · Aachener Straße 1051 · 50858 Cologne · Germany



CATERING



Order Form

You can fill this form out at your own computer and then it's a straightforward question of e-mailing it to **thu.nguyen@dorint.com** or faxing it to us on **+49 621 4106-409**.

Name of event:

Date of event:

Stand number:

Room name:

Name of company:

Contact person:

Phone:

E-mail:

Dorint · Kongresshotel · Mannheim · Friedrichsring 6 · 68161 Mannheim · Germany
Contact person: Miss Thu Nguyen · thu.nguyen@dorint.com
Tel.: +49 621 4106-407 · Fax: +49 621 4106-417
dorint.com/mannheim

An offer from Dorint Hotel in Mannheim GmbH · Aachener Straße 1051 · 50858 Cologne · Germany

CATERING

Dorint

Kongresshotel
Mannheim

Beverages

Beverage	Price	Unit	Date:		Date:		Date:		Date:	
			Quantity	Delivery Time	Quantity	Delivery Time	Quantity	Delivery Time	Quantity	Delivery Time
Apollinaris Selection, 0.25 l	€ 55.00	Crate à 24 btl.								
Apollinaris Silence, 0.25 l	€ 55.00	Crate à 24 btl.								
Odenwald, 0.75 l	€ 65.00	Crate à 12 btl.								
Odenwald still, 0.75 l	€ 65.00	Crate à 12 btl.								
Coca-Cola ^(1,3,13) , 0.2 l	€ 60.00	Crate à 24 btl.								
Coca-Cola light ^(1,3,10,13) , 0.2 l	€ 60.00	Crate à 24 btl.								
Fanta/Sprite ^(1,3) , 0.2 l (gemischter Kasten)	€ 60.00	Crate à 24 btl.								
Vio Bio Sparkling apple, 0.3 l	€ 65.00	Crate à 24 btl.								
Apple juice, 0.2 l	€ 60.00	Crate à 24 btl.								
Apple juice, 1.0 l	€ 60.00	Crate à 6 btl.								
Orange juice, 0.2 l	€ 60.00	Crate à 24 btl.								
Orange juice, 1.0 l	€ 60.00	Crate à 6 btl.								
Bionade (various flavours), 0.33 l	€ 65.00	Crate à 24 btl.								
Eichbaum Pils, 0.33 l	€ 65.00	Crate à 24 btl.								
Eichbaum Aktiv, 0.33 l	€ 65.00	Crate à 24 btl.								
Benediktiner Hefeweizen, 0.5 l	€ 70.00	Crate à 20 btl.								

In addition to the drinks themselves, the price for a crate of beverages includes the following services: A sufficient supply of glasses, a sufficient supply of bottle openers, a flat charge for delivery, a flat charge for collection, free cancellation, no minimum order quantity. Please note that we can only accept full crates as returns. Partly consumed crates will be invoiced as fully consumed crates.

Dorint · Kongresshotel · Mannheim · Friedrichsring 6 · 68161 Mannheim · Germany

Contact person: Miss Thu Nguyen · thu.nguyen@dorint.com

Tel.: +49 621 4106-407 · Fax: +49 621 4106-417

dorint.com/mannheim

An offer from Dorint Hotel in Mannheim GmbH · Aachener Straße 1051 · 50858 Cologne · Germany

CATERING

Dorint

Kongresshotel
Mannheim

Beverages

Beverage	Price	Unit	Date:		Date:		Date:		Date:	
			Quantity	Delivery Time	Quantity	Delivery Time	Quantity	Delivery Time	Quantity	Delivery Time
Eichbaum Pils, barrel, 30 l	€ 350.00	per barrel								
Geldermann sparkling wine, 0.75 l	€ 30.00	per bottle								
House wine red, 0.75 l	€ 21.50	per bottle								
House wine white, 0.75 l	€ 21.50	per bottle								

Hot beverages

Beverage	Price	Unit	Date:		Date:		Date:		Date:	
			Quantity	Delivery Time	Quantity	Delivery Time	Quantity	Delivery Time	Quantity	Delivery Time
Coffee, incl. milk and sugar	€ 13.30	per pot								
Tea (various flavours), incl. milk and sugar	€ 13.00	per pot								

Orders placed for these beverages include free provision of the requisite glasses and/or cups.

Dorint · Kongresshotel · Mannheim · Friedrichsring 6 · 68161 Mannheim · Germany
 Contact person: Miss Thu Nguyen · thu.nguyen@dorint.com
 Tel.: +49 621 4106-407 · Fax: +49 621 4106-417
dorint.com/mannheim

An offer from Dorint Hotel in Mannheim GmbH · Aachener Straße 1051 · 50858 Cologne · Germany

CATERING

Dorint

Kongresshotel
Mannheim

Food

Cakes & Co. (min. order: 5 of each kind)	Price	Unit	Date:		Date:		Date:		Date:	
			Quantity	Delivery Time	Quantity	Delivery Time	Quantity	Delivery Time	Quantity	Delivery Time
Croissant ^(20, 26)	€ 10.00	Set of 5 pieces								
Chocolate croissant ^(20, 24, 26, 27)	€ 12.00	Set of 5 pieces								
Filled pastry cakes ^(20, 22, 24, 26, 27)	€ 12.00	Set of 5 pieces								
Oven-fresh tray-baked cake, ca. 5 x 7 cm ^(20, 22, 24, 25, 26, 27, 30, 32)	€ 14.00	Set of 5 pieces								
Blueberries Muffins ^(20, 22, 25, 26, 30, 32)	€ 14.00	Set of 5 pieces								
Chocolate Muffins ^(20, 22, 24, 25, 26, 27, 30, 32)	€ 14.00	Set of 5 pieces								
American brownies ^(2, 20, 22, 24, 25, 26, 27) , ca. 5 x 7 cm	€ 17.00	Set of 5 pieces								
Danish Cookies ^(20, 22, 26, 27)	€ 35.00	per kilo								
Biscuits for tea with chocolate ^(20, 22, 25, 26, 27, 30)	€ 30.00	per kilo								
Mini iced cookie ^(20, 22)	€ 9.00	Set of 5 pieces								
Pretzel without butter ⁽²⁰⁾	€ 9.00	Set of 5 pieces								
Pretzel with butter ^(20, 26)	€ 15.00	Set of 5 pieces								
Pretzel-stick with butter ^(20, 26)	€ 15.00	Set of 5 pieces								

Reorders for the next day are possible until 12 noon and upon request. If you order our catering, we provide corresponding plates and/or cutlery free of charge. A cancellation of the food order is not possible. All mentioned prices include the statutory value added tax.

Dorint · Kongresshotel · Mannheim · Friedrichsring 6 · 68161 Mannheim · Germany
 Contact person: Miss Thu Nguyen · thu.nguyen@dorint.com
 Tel.: +49 621 4106-407 · Fax: +49 621 4106-417
dorint.com/mannheim

An offer from Dorint Hotel in Mannheim GmbH · Aachener Straße 1051 · 50858 Cologne · Germany



CATERING

Food

Pastry products	Price	Unit	Date:		Date:		Date:		Date:	
			Quantity	Delivery Time	Quantity	Delivery Time	Quantity	Delivery Time	Quantity	Delivery Time
Bagels ^(20,30) with:		Set of 12 pieces								
Cream cheese ^(2,26)	€ 49.00									
Boiled ham ^(2,3)	€ 49.00									
Parma ham	€ 49.00									
Smoked salmon ⁽²³⁾	€ 49.00									
4 pieces of Foccacia with ⁽²⁰⁾ :		Set of 12 pieces								
Parma ham and rocket salad	€ 70.00									
Tomato-mozzarella ⁽²⁶⁾ and pesto ^(22, 26, 27)	€ 70.00									
Serano ham ⁽²⁾	€ 70.00									
Veal and creme of tuna ^(22, 23, 29)	€ 70.00									
Sandwich triangles with:		Set of 12 pieces								
Cheese ^(1, 2, 9, 20, 22, 25, 26)	€ 35.00									
Boiled ham ^(1, 2, 3, 9, 20, 22, 25, 26)	€ 35.00									
Salami ^(1, 2, 3, 9, 20, 22, 25, 26)	€ 35.00									
Chicken ^(2, 3, 9, 10, 20, 22, 25, 26, 28, 29)	€ 35.00									
Tuna ^(9, 20, 22, 23, 25, 26)	€ 35.00									
Rye bread canapés ^(20, 25) with:		Set of 12 pieces								
Lard ⁽²⁰⁾	€ 35.00									
Herbal cream-cheese ^(2, 26)	€ 35.00									
Bavarian Obatzter ⁽²⁶⁾	€ 35.00									
Vegetable Spread ^(26, 28)	€ 35.00									
Tomato cream-cheese ⁽²⁶⁾	€ 35.00									

Reorders for the next day are possible until 12 noon and upon request. If you order our catering, we provide corresponding plates and/or cutlery free of charge. A cancellation of the food order is not possible. All mentioned prices include the statutory value added tax.

Dorint · Kongresshotel · Mannheim · Friedrichsring 6 · 68161 Mannheim · Germany
 Contact person: Miss Thu Nguyen · thu.nguyen@dorint.com
 Tel.: +49 621 4106-407 · Fax: +49 621 4106-417
dorint.com/mannheim

An offer from Dorint Hotel in Mannheim GmbH · Aachener Straße 1051 · 50858 Cologne · Germany

CATERING

Dorint

Kongresshotel
Mannheim

Food

Fingerfood (Min. order of 10 pieces for each type)	Price	Unit	Date:		Date:		Date:		Date:	
			Quantity	Delivery Time	Quantity	Delivery Time	Quantity	Delivery Time	Quantity	Delivery Time
Mini rissole ^(20, 22, 28, 29) with potato salad ^(1, 4, 5, 20, 22, 25, 26, 27, 28, 29, 30, 32) in a dip glass	€ 12.00	Set of 5 pieces								
2 Saté-skewers ^(1, 20, 25) with Asian sauce ⁽¹⁾ , ca. 30 g each	€ 22.00	Set of 5 pieces								
Rissole ^(20, 22, 28) in a roll with mustard ^(28, 29) and ketchup ⁽²⁸⁾	€ 20.00	Set of 5 pieces								
Wienerle ^(2, 3, 28, 29) with potato salad ^(1, 4, 5, 20, 22, 25, 26, 27, 28, 29, 30, 32) and mustard ^(28, 29) , 1 pair	€ 25.00	Set of 5 pieces								
Mini Quiche, ca. 50 g, with a choice of:										
Lorraine ^(2, 3, 20, 22, 26)	€ 12.50	Set of 5 pieces								
Tomato ^(3, 20, 22, 26)	€ 12.50									
Spinach-feta ^(3, 20, 22, 26)	€ 12.50									
Mozzarella skewer ⁽²⁶⁾ with tomato and pesto ^(22, 26, 27) in a dip glass	€ 12.00	Set of 5 pieces								
Cheese ⁽¹⁾ grape skewer, ca. 50 g	€ 12.00	Set of 5 pieces								

Dorint · Kongresshotel · Mannheim · Friedrichsring 6 · 68161 Mannheim · Germany
 Contact person: Miss Thu Nguyen · thu.nguyen@dorint.com
 Tel.: +49 621 4106-407 · Fax: +49 621 4106-417
dorint.com/mannheim

An offer from Dorint Hotel in Mannheim GmbH · Aachener Straße 1051 · 50858 Cologne · Germany



Food

Fruit	Price	Unit	Date:		Date:		Date:		Date:	
			Quantity	Delivery Time	Quantity	Delivery Time	Quantity	Delivery Time	Quantity	Delivery Time
Fruit salad to go, ca. 150 g	€ 4.00	per portion								
Apple, green ⁽⁷⁾	€ 10.00	per kilo								
Apple, red ⁽⁷⁾	€ 10.00	per kilo								
Banana	€ 10.00	per kilo								
Pear	€ 12.00	per kilo								
Grapes, blue	€ 20.00	per kilo								
Grapes, white	€ 20.00	per kilo								
Seasonal fruits on request.										

Additives

(1) artificial colouring, (2) preservative, (3) antioxidant, (4) flavor enhancer, (5) sulfuretted, (6) blackened, (7) waxed, (8) phosphate, (9) sweeteners, (10) phenylalanine source, (11) can have a laxative effect by excessive consumption, (12) genetically modified, (13) caffeine, (14) quinine

Allergens

(20) gluten, wheat and products thereof, (21) crustaceans and products thereof, (22) eggs and products thereof, (23) fish and products thereof, (24) peanuts and products thereof, (25) soybeans and products thereof, (26) milk, products thereof and lactose, (27) nuts, (28) celery and products thereof, (29) mustard and products thereof, (30) sesame seed and products thereof, (31) sulphur dioxide and sulphites, (32) lupin and products thereof, (33) molluscs and products thereof

Reorders for the next day are possible until 12 noon and upon request. Orders placed for these food dishes include free provision of the requisite plates and/or cutlery. The cancellation of an order is not possible. All mentioned prices include the statutory value added tax.

Place, Date:

Order submitted by:

Dorint · Kongresshotel · Mannheim · Friedrichsring 6 · 68161 Mannheim · Germany
 Contact person: Miss Thu Nguyen · thu.nguyen@dorint.com
 Tel.: +49 621 4106-407 · Fax: +49 621 4106-417
dorint.com/mannheim

An offer from Dorint Hotel in Mannheim GmbH · Aachener Straße 1051 · 50858 Cologne · Germany

PERSONNEL & EQUIPMENT

Dorint

Kongresshotel
Mannheim

Personnel

	Price	Unit	Date:		Date:		Date:		Date:	
			Quantity	Delivery Time	Quantity	Delivery Time	Quantity	Delivery Time	Quantity	Delivery Time
Service personnel (for stand catering services)	€ 31.00	/ commenced hour								
Cook / chef (for stand catering services)	€ 37.00	/ commenced hour								
Minimum working time for Cook / chef and service personnel: 4 hours										

Glasses

	Price	Unit	Date:		Date:		Date:		Date:	
			Quantity	Delivery Time	Quantity	Delivery Time	Quantity	Delivery Time	Quantity	Delivery Time
Wine glasses, 24 gl. (1 Rack)	€ 12.00	per day								
Water glasses, 36 gl. (1 Rack)	€ 18.00	per day								
Champagne glasses, 49 gl. (1 Rack)	€ 24.00	per day								
Beer glasses, 24 gl. (1 Rack)	€ 12.00	per day								
Glasses only available per package.										

Crockery / cutlery

	Price	Unit	Date:		Date:		Date:		Date:	
			Quantity	Delivery Time	Quantity	Delivery Time	Quantity	Delivery Time	Quantity	Delivery Time
Cups, each	€ 0.60	per day								
Saucers, each	€ 0.60	per day								
Plates, each	€ 1.00	per day								
Cutlery, each	€ 1.20	per day								
Espresso-setting, incl. Espresso-spoon	€ 2.40	per day								
Latte Macchiato-setting (glass + spoon)	€ 2.40	per day								
Coffee-setting, piece (incl. spoon)	€ 2.40	per day								

Dorint · Kongresshotel · Mannheim · Friedrichsring 6 · 68161 Mannheim · Germany

Contact person: Miss Thu Nguyen · thu.nguyen@dorint.com

Tel.: +49 621 4106-407 · Fax: +49 621 4106-417

dorint.com/mannheim

An offer from Dorint Hotel in Mannheim GmbH · Aachener Straße 1051 · 50858 Cologne · Germany

PERSONNEL & EQUIPMENT

Dorint

Kongresshotel
Mannheim

Equipment

	Price	Unit	Date:		Date:		Date:		Date:	
			Quantity	Delivery Time	Quantity	Delivery Time	Quantity	Delivery Time	Quantity	Delivery Time
Beer pump (incl. 1 CO ₂ cylinder)	€ 75.00	per day								
Fully automatic coffee machine	€ 300.00	per day								
Coffee beans	€ 35.00	per 1 kg								
Espresso beans	€ 35.00	per 1 kg								
Milk ⁽²⁶⁾	€ 3.00	per litre								
Milk, Lactose-free	€ 3.50	per litre								
coffee cream ⁽²⁶⁾ , 240 x 7,50 g	€ 30.00	per box								
Suggar sticks	€ 8.50	per hundred								
To go-Cups	€ 15.00	per hundred								
Waffle dough ^(20,22,26)	€ 13.50	per kg								
Crêpe dough ^(20,22,26)	€ 13.50	per kg								
Packed ice cubes	€ 9.00	per 2 kg								
Packed Crushed ice	€ 9.00	per 2 kg								
Paper napkins	€ 15.00	per hundred								
Drinking straws	€ 15.00	per hundred								
Tablecloths	€ 5.00	each								

All prices indicated here are inclusive of statutory VAT.

Place, Date:

Order submitted by:

Dorint · Kongresshotel · Mannheim · Friedrichsring 6 · 68161 Mannheim · Germany

Contact person: Miss Thu Nguyen · thu.nguyen@dorint.com

Tel.: +49 621 4106-407 · Fax: +49 621 4106-417

dorint.com/mannheim

An offer from Dorint Hotel in Mannheim GmbH · Aachener Straße 1051 · 50858 Cologne · Germany

GENERAL INFORMATION

On-site trade fair phone service: +49 621 4106-418

Terms of delivery

Acceptance deadline for orders (without exception): 10 days prior to the official beginning of the event (first day of congress or trade fair)

Please note that we charge a 15 % surcharge on orders received after deadline.

We therefore kindly ask you to inform us about your preferred billing address on the trade fair purchase order. We include your order in our planning upon the reception of the deposit payment.

The Dorint Credit policy includes a 100 % pre-payment of ordered goods. You will receive a deposit-invoice after we received your order.

We will send you an invoice after the event.

.....
Credit card number

.....
Credit card expiry date

.....
Approval code

I hereby authorise that the total invoice amount be charged to the credit card account specified above.

.....
Name (printed letters)

.....
Signature

On the spot orders have to be settled cash or by credit card directly.

Self-catering at trade fair stands

The Dorint Kongresshotel Mannheim has exclusive catering rights for the CCM Rosengarten. Should exhibitors, notwithstanding this ruling, nevertheless organise the supply of their own food and/or beverages for the event, the Dorint Kongresshotel is authorised to invoice such exhibitors a lost-revenue fee of € 10.50 plus VAT per square metre stand area and event day, irrespective of whether any beverages and/or food were supplied by Dorint or not. In the event of the total value of goods and services ordered from Dorint exceeding € 3,000.00, this compensation fee shall be waived.

As a matter of principle, the presence and/or involvement of third-party caterers is prohibited.

Place, Date:

Order submitted by:

Dorint · Kongresshotel · Mannheim · Friedrichsring 6 · 68161 Mannheim · Germany

Contact person: Miss Thu Nguyen · thu.nguyen@dorint.com

Tel.: +49 621 4106-407 · Fax: +49 621 4106-417

dorint.com/mannheim

An offer from Dorint Hotel in Mannheim GmbH · Aachener Straße 1051 · 50858 Cologne · Germany

GENERAL INFORMATION

The exhibitor is under obligation to accept the role of joint and several debtor with responsibility for payment of all charges made by the hotel for the services outlined above. Controlling shall be undertaken by the on-site staff of the Dorint Kongresshotel Mannheim. Should you not be in attendance personally, please give us the name(s) of a person or persons authorised to sign.

Name of event:

Date of event:

Stand number:

Room name:

Name of company:

Contact person:

Invoice address:

Telephone:

Fax:

Appending your signature to this document constitutes entering into a contract, the legal basis of which is the General Terms and Conditions of the Neue Dorint GmbH as currently in force. By appending your signature, you also affirm that you have read and understood the appended General Terms and Conditions and that you are in agreement with them. The invoice for your orders placed will be sent to you after the event has ended, whereby the invoice address shall be the address you have given above.

I hereby accept the General Terms and Conditions of the Neue Dorint GmbH as printed on pp. 13.

Place, Date:

Order submitted by:

Dorint · Kongresshotel · Mannheim · Friedrichsring 6 · 68161 Mannheim · Germany

Contact person: Miss Thu Nguyen · thu.nguyen@dorint.com

Tel.: +49 621 4106-407 · Fax: +49 621 4106-417

dorint.com/mannheim

An offer from Dorint Hotel in Mannheim GmbH · Aachener Straße 1051 · 50858 Cologne · Germany

General Terms and Conditions for Holding Events in German hotels within the Dorint hotel group

I. Scope

1. These Terms and Conditions apply to contracts for the letting of conference, banqueting and event rooms in the respective Dorint hotel for the purposes of holding events such as banquets, seminars, meetings, etc. and to all further related services and consignments (hereinafter referred to throughout as "services") provided by the Hotel (hereinafter referred to as "the Hotel").
2. The sub-contracting or re-hire of rooms, spaces or display cabinets provided and invitations to job interviews, sales or similar events require the prior written approval of the Hotel, whereby Article 540 paragraph 1 clause 2 of the German Civil Code (BGB) shall be waived.
3. The customer's own Terms and Conditions shall only apply if this has previously been expressly agreed in writing.
4. For the purpose of these Terms and Conditions, customers are consumers and/or entrepreneurs as described in Articles 13 and 14 of the German Civil Code.

II. Contract agreement, contracting parties; liability and limitations

1. The contract becomes valid when the Hotel accepts the customer's application. If the Hotel makes the customer a firm offer, then the contract takes effect from the customer's acceptance of the Hotel's offer. In either case it is open to the Hotel to confirm the contractual agreement in writing.
2. The contracting parties are the Hotel and the customer. If the customer / person placing the order is not the event organiser, or if a commercial agent or organiser is engaged as event organiser, then the event organiser is jointly liable with the customer for all obligations arising from this contract, provided that the Hotel is given a declaration to this effect by the customer or the event organiser.
3. Dorint – and its vicarious agents – shall be responsible in accordance with statutory provisions for damages arising from intent or gross negligence. The same shall apply for damages caused by negligence and arising from damage to life, limb or health. In the case of material and financial damages caused by negligence, Dorint and its vicarious agents shall only be liable if and when a fundamental contractual duty has been breached, however such liability shall be limited to foreseeable and contractually typical damages; fundamental contractual duties being such, the fulfilment of which is substantial to the contract, and on which the customer may depend. Should any faults or shortcomings arise in the services provided by the Hotel, the Hotel will make every effort to correct this if the customer has brought these to its attention or made his objections promptly known. The customer is obliged to make reasonable effort to rectify any fault or minimise any possible loss or damage, and to bring any faults or damage immediately to the Hotel's attention.
4. Any claims made by the customer or a third party against the Hotel shall lapse 1 year after their declaration which initiates the normal limitation period in accordance with Article 199 paragraph 1 of the German Civil Code. Claims for compensation against the Hotel lapse at the latest after a term of 3 years from the dereliction of duty, dependent on the time of cognisance, and after a term of 10 years from the dereliction of duty, irrespective of the time of cognisance. These limitations do not apply ...
 - in the event of claims arising from intent or gross negligence on the part of the Hotel and/or its vicarious agents.
 - in the event of damages caused by negligence and arising from damage to life, limb or health.

In the event of material and financial damages caused by negligence, these limitation restrictions shall not apply in cases where a fundamental contractual duty has been breached. Fundamental contractual duties are duties, the fulfilment of which is substantial to the contract, and on which the customer may depend.

III. Services, tariffs, payment, offsetting

1. The Hotel is obliged to provide the services that the customer has ordered and to which it has agreed.
2. The customer is obliged to pay the agreed or regular Hotel prices for these and any further services made use of. This also applies to services and expenses that he requests the Hotel to make over against third parties, especially for the requirements of copyright societies.
3. The agreed prices shall be understood to include tax at the rates applicable at the time the contract was agreed. In the event of an increase, subsequent to the contract agreement, in the statutory rate of turnover tax or the new introduction, alteration or repeal of local taxes or duties relating to the subject of the agreement, then the contractually agreed price may also be increased proportionately, but only by a maximum of 5%. In cases of contracts with consumers, this shall only apply should the period between the agreement of the contract and its fulfilment exceed 4 months.
4. Hotel invoices without a payment date are payable in full within 10 calendar days of receipt. The Hotel is entitled to demand payments outstanding at any time, and to require immediate payment. In the event of delay in payment, the Hotel is entitled to demand the appropriate legal late payment interest of 9% above the current basic interest rate or 5% above the basic interest rate in the case of legal transactions involving a consumer. Furthermore, the Hotel is entitled to charge a fee of EUR 5.00 for every reminder of payment arrears that it sends. The Hotel reserves the right to provide evidence of entitlement to a higher claim to damages.
5. The Hotel is entitled to require an appropriate advance payment at any time. The amount of prepayment and the dates of payment may be agreed in writing in the contract.
6. The customer can only offset or reduce the Hotel's payment demands by means of an unchallenged legal claim.

IV. Withdrawal of the customer (counter-order or cancellation) / failure to make use of the Hotel's services (no show)

1. The customer's withdrawal from a contract agreed with the Hotel is only possible if such right of withdrawal is expressly agreed in the contract, if some other statutory right of withdrawal applies, or if the Hotel expressly agrees to the cancellation of the contract. The agreement of a right to withdrawal and any such agreement to the cancellation of the contract each require to be submitted in writing.
2. Provided that a date for withdrawal from the contract without penalty has been agreed in writing between the customer and the Hotel, the customer may withdraw from the contract without penalty up to this date, without the Hotel making any claim for payment or compensation. The customer's right to withdrawal is extinguished if he does not exercise his right to withdraw vis-à-vis the Hotel by the agreed date.
3. If a right of withdrawal has not been agreed or has already expired, then no statutory right of withdrawal or cancellation shall be deemed to apply, and should the Hotel not agree to cancellation of the agreement, then the Hotel retains the right to claim the agreed payment even if the services have not been utilised. The Hotel is obliged to balance against its claim income from other rental made of the rooms and from expenses saved. The respective expenses thereby saved can be charged at a flat or percentage rate in terms of IV. paragraphs 4, 5 and 6 below. The customer is entitled to provide evidence that such claims have not arisen or are unjustifiably high. The Hotel is entitled to provide evidence that a higher claim has arisen.
4. Should the customer withdraw between the 8th and the 4th week before the event, the Hotel is entitled to invoice for 35% for lost catering revenue in addition to the hire charge, and to invoice for 70% of the lost catering revenue if the customer withdraws later than this.
5. The catering revenue shall be calculated using the formula: agreed menu price x number of participants. If no price for the menu had been agreed, then this shall be based upon the most economically priced 3-course menu available for such events.
6. If a flat rate attendance fee for each participant was agreed, then the Hotel is entitled to invoice at the rate of 60% of the flat rate attendance fee x the number of participants for withdrawal between the 8th and the 4th week before the date of the event, and at 85% for a later withdrawal.

V. Withdrawal by the Hotel

1. Provided that the customer's right to withdraw without penalty within a particular time period has been agreed in writing, the Hotel is also for its part entitled to withdraw without penalty within this

time period if applications from other customers for the event rooms reserved under contract are to hand, and the customer does not waive his right to withdraw within an appropriate set deadline when contacted by the Hotel.

2. The Hotel is also entitled to withdraw from the contract if an advance payment as agreed or as demanded in accordance with III. paragraph 5 is not made, even after an appropriate period of grace set by the Hotel has elapsed.
3. Furthermore, the Hotel is entitled to withdraw from the contract given materially justified cause, especially in the event that ...
 - an act of God or other circumstances beyond the control of the Hotel make the fulfilment of the contract impossible;
 - events are booked giving a misleading or a false description of essential facts relating to them (e.g. in respect of the customer or the purpose);
 - the Hotel has good grounds for supposing that the event might jeopardise the smooth running of the Hotel's operations, or the safety or the reputation of the Hotel in the public eye in a way that is beyond the control or scope of the Hotel's organisation;
 - there is any breach of I. paragraph 2;
 - the purpose and/or the occasion of the event is in contravention of the law.
4. If the Hotel justifiably withdraws, the customer shall have no claim for compensation.

VI. Changes to the number of participants and the timing of the event

1. Any change to the numbers of participants that exceeds 5% must be notified to the Hotel at least 5 working days before the beginning of the event; this requires the Hotel's approval in writing.
2. A reduction in the number of participants by the customer up to a maximum of 5% shall be recognised by the Hotel when invoicing. Any greater variations shall be based on the originally agreed number of participants less 5%. The customer has the right to reduce the agreed price if he can provide detailed evidence of expenses saved based on the smaller number of participants.
3. If there are variations in numbers upwards, the actual number of participants will be invoiced.
4. If numbers of participants vary upwards or downwards by more than 10%, the Hotel is unilaterally entitled to recalculate the agreed price and to change the rooms confirmed, unless this is, in any given case, unacceptable to the customer.
5. Should the agreed times for the beginning and end of the event be adjusted, and should the Hotel agree to these variations, then the Hotel may make an appropriate charge for its willingness to provide additional services unless the Hotel is to blame for this.

VII. Bringing in food and drink

1. In principle, the customer may not bring food and drink into the events.
Exceptions require the Hotel's prior written agreement. In such cases, an appropriate contribution to cover general costs will be charged.

VIII. Technical equipment and connections

1. Insofar as the Hotel shall provide the technical or other devices / equipment of third parties for the customer at his instigation, it is acting in the name, on the authority and for the account of the customer. The customer is responsible for handling equipment carefully and returning it safely. He shall comprehensively exempt the Hotel from any claims made by third parties arising from allowing them to use these devices / this equipment.
2. The customer's use of his own electrical appliances with the Hotel's mains supply requires its prior written approval. Any faults or damage caused to the Hotel's technical equipment through the use of these appliances shall be charged to the customer, insofar as the Hotel cannot be held responsible for these.
The Hotel may issue or levy a fixed charge for the cost of the electricity consumed.
3. With the prior written approval of the Hotel, the customer is entitled to use his own telephone, fax and data transmission devices. The Hotel may request an appropriate connection fee for this.
4. Should suitable devices / equipment owned by the Hotel remain unused because the customer is using his own appliances, then an appropriate lost-revenue charge may be invoiced.
5. Faults in technical or other devices that the Hotel makes available shall be remedied as quickly as possible. Payments may not be withheld or reduced if the Hotel is not responsible for these faults.

IX. Loss or damage to items brought into the Hotel

1. The customer brings exhibits or other articles (including personal possessions) into the event rooms or Hotel at his own risk. No power of disposition is granted to the customer. The Hotel shall accept no liability for loss, destruction or damage except where the Hotel has acted with gross negligence or malice aforethought. Damages arising from injury to life, limb or health constitute an exception hereto. Furthermore, all cases where the circumstances of the individual case cause the safe keeping to be a typical contractual obligation (upon which the customer may depend in terms of the contract) likewise constitute an exception hereto. Any display material brought into the Hotel must fully comply with fire regulations. The Hotel shall be entitled to request official proof of this. If such proof is not produced in good time, the Hotel shall be entitled to remove at the customer's expense any materials that he has already brought in. Each individual item set up and/or fitted must be individually previously agreed with the Hotel with respect to possible damage.
2. Exhibits or other items that are brought in must be immediately removed after the event. Should the customer fail to do this, the Hotel may charge the customer for removing and storing them. If articles are left behind in the event rooms in breach of the contract, the Hotel may charge compensation for loss of use for the period that they remain there. The customer is at liberty to provide evidence that such a claim has not arisen or is unjustifiably high. Moreover, the Hotel reserves the right to establish proof of and charge for a higher rate of compensation.

X. The customer's liability for damage

1. The customer shall be liable for any damage to or in the Hotel building that may be caused by event participants or visitors, by personnel, by other third parties associated with him or by himself. If the customer is an entrepreneur, he is liable independently of whether proof of blame is established by the Hotel; a consumer will only be liable if he is at fault.
2. The Hotel may at any time require the customer to produce appropriate guarantees (e.g. insurance, deposits, sureties, etc.).

XI. Final provisions

1. Any amendments or additions to this contract, the proposal acceptance or these General Terms and Conditions for Holding Events must be made in writing. Any unilateral alterations or additions by the customer shall be void.
2. Place of fulfilment, place of payment, and the sole court of jurisdiction for commercial transactions – including cheque and currency disputes – shall be Cologne. Insofar as a contracting party fulfils the requirements of Article 38 paragraph 2 of the Code of Civil Procedure (ZPO) and has no general place of jurisdiction within Germany, the Hotel's registered office shall act as the place of legal jurisdiction.
3. German law alone shall apply to this contract. The UN Sales Convention and conflict of law legislation are hereby precluded from applying.
4. In the event of individual provisions of these General Terms and Conditions for Holding Events being or becoming ineffective or void, the validity of the remaining provisions hereof shall in no way be affected. Otherwise, statutory provisions shall apply.